

BUSINESS NEIGHBOURHOOD PLAN FORUM FOR  
ALTRINCHAM TOWN CENTRE

**CONSTITUTION**

1. Name and Area.

(i) The name of the organisation is “The Altrincham Town Centre Business Neighbourhood Plan Forum” and referred to elsewhere in this Constitution as “The Forum”.

(ii) The area is focussed on the town centre of Altrincham and the boundary is shown on the attached plan at Appendix 1. It is predominantly business in nature in accordance with the requirements of the Localism Act. It lies wholly within the Borough of Trafford.

2. Purpose and Objectives.

(i) The Forum has been established with the principle purpose of preparing the Business Neighbourhood Plan for Altrincham Town Centre with the objective of securing its revitalisation and ensuring its sustainable and dynamic future.

(ii) In this connection, it has been established for the express purpose of promoting and improving the social, economic and environmental well being of Altrincham Town Centre in accordance with S61F(5) of the Localism Act, 2011.

(iii) In preparing the Business Neighbourhood Plan for the town centre, the Forum will seek to consult during the plan preparation process, all those living and working in the town centre and elected to represent the Town Centre, along with the wider public who look to the Town Centre to provide jobs and services which they can access. The Forum will encourage anyone who is interested to make representations to the Forum who will consult with all who wish to have a say.

(iv) The Forum will seek to fairly represent all the different sections in the community in preparing the plan and have due regard to the history and character of the town centre in developing appropriate planning policies aimed at securing its long term future.

(v) In addition to the statutory referendum for businesses, The Forum will seek to ensure that the referendum for residents at the end of the process embraces a wider area than the plan boundary itself, to reflect the actual distribution of residents who have been involved in the plan preparation and consultation processes. The Forum recognises that the final decision on the boundary of the resident’s referendum rests with the Independent Inspector and will seek to provide to the Inspector the evidence to support the definition of a wider area than the plan boundary.

(vi) Towards the end of the plan preparation process, The Forum will consider its future and the extent to which it should remain in existence to support the ongoing development of the Town Centre; encourage investment in the Town Centre and comment and advise on development proposals which will impact on the Town Centre. It is acknowledged that the maximum life of The Forum will be five years.

### 3. Values.

All members of The Forum will aim to follow the 'Nolan Principles' of public life. That is they will act with:

- \* Selflessness
- \* Integrity
- \* Objectivity
- \* Accountability
- \* Openness
- \* Honesty
- \* and seek to promote these values by Leadership and example.

### 4. Membership.

(i) Membership of The Forum was open to anyone aged 16 and over who lives or works in the area or is elected to represent any part of the area. Membership was also open to anyone aged 16 or over who does not live or work in the area but has a desire to help secure the future of Altrincham Town Centre and wishes to become involved as a member of The Forum in order to help achieve that objective. From the date of the approval of this constitution (6/1/14) further applications for membership are not being sought. Membership of the Forum is now closed and stands at 69 persons. All members shall provide details of the skills and expertise they can bring to the Forum.

(ii) The Forum is committed to consulting young people in the Business Neighbourhood Plan preparation process and to this end will seek to establish a Youth Forum involving local schools and Trafford College and which can contribute to this process.

(iii) The Forum keeps an up to date list of all members' names, contact details and skills and experience, for the purposes of involving them in the work of The Forum including organising its meetings and the AGM. All listed members of the Forum are entitled to vote at meetings of The Forum. The full Membership of The Forum following the approval of this Constitution is set out at Appendix 2.

(iv) The Forum does not levy any form of subscription on its members.

(v) The Forum may suspend from membership anyone who brings the Forum into disrepute by, for example, repeatedly and/or unapologetically flouting its values expressed in 3 above. Suspended members are not entitled to vote, speak at or attend meetings of The Forum or any of its committees.

(vi) A minimum of 21 members of The Forum live or work in the area or are elected to represent any part of the area in accordance with S61F(5)(c) of the Localism Act 2011. The other requirements of S61(5) of the Localism Act are all met and articulated in this Constitution.

(vii) The Forum will review its membership periodically to ensure that it continues to meet the requirements of the Localism Act and that it is representative of all the different sections of the community it is seeking to serve.

## 5. Meetings.

The Forum is run solely by its members. Ordinary General Meetings of its members are its sovereign decision making body. In order to meet its purpose and objectives The Forum will:

(i) meet regularly (Ordinary General Meetings), approximately bi-monthly, in order to manage the process of preparing the Business Neighbourhood Plan for Altrincham Town Centre. A first AGM will be held within two months of The Forum being designated as the appropriate body to prepare the Business Neighbourhood Plan and thereafter 12 to 15 months after the previous AGM, giving at least 14 days notice to all members. The second and subsequent AGM's will consider the Annual Report of work done by the Forum in the previous year presented by the Chair; the accounts for the Forum; where necessary, a review of any of the rules and policies of the Forum and any other business announced in the AGM agenda. A Special General Meeting (SGM) of the Forum will be arranged within 28 days of receipt of a request by 25 members, the agenda for the SGM setting out the matters to be dealt with. The quorum for an SGM is 25 members or one third of the voting membership, whichever is the lower. The quorum for both Ordinary General Meetings and the AGM of The Forum will be 20% of its full voting membership or 10 people whichever is the lower.

Minutes of all meetings will be prepared by the Secretary and put before the next similar meeting for approval. Copies of all draft minutes will be sent to all Forum members; copies of approved minutes will be sent to all Forum members and made publicly available.

(ii) establish a Working Group of not less than 8 or more than 12 members of The Forum to manage the day to day work involved in preparing the Business Neighbourhood Plan and the wide public consultation involved. The Working Group will appoint its own Chair and Deputy Chair and make such other appointments, or establish sub-groups, as it considers necessary as the plan preparation process evolves. In particular, it will appoint one of its members as Community Engagement Officer, leading on the public consultations involved. The Working Group will be able to co-opt people onto the Group to help deal with defined issues. The Quorum for meetings of the Working Group will be 3 including either the Chair or Deputy Chair but excluding co-opted members. Only The Forum members on the Working Group will be eligible to vote. Minutes of the Working Group meetings will be prepared by the Secretary and put to the next

meeting for approval. Copies of approved minutes will be circulated to all Forum members for information. All formal proposals from the Working Group will be put to The Forum for decision.

(iii) The Forum has elected Tony Collier as its Chairman. The Chairman will appoint a Deputy Chair, a Secretary and a Treasurer and such appointments will be confirmed at the subsequent Forum meeting.

(iv) The Forum will arrange at least one general public meeting a year, which may be combined with the AGM or combined with general consultation on the plan preparation process or held independently of other matters, in order to listen to views and take them into account in making subsequent decisions. At least 28 days notice will be given of a General Public Meeting. Such meetings will not have any formal decision making power.

## 6. Operation of Meetings.

The following rules apply to all meetings of The Forum including public and committee meetings:

(i) Each meeting will have a chair who will usually be the Chair of The Forum, or the Deputy Chair. If neither the chair or the deputy is present, the members present will elect a Chair for that meeting. The chair of the meeting will ensure that the business of the meeting is transacted in an orderly and timely way.

(ii) All meetings will endeavour to make decisions by consensus, but in the case of a vote, decisions are made by simple majority of those present and eligible to vote. If the vote is tied, the chair of the meeting has a second, casting vote.

(iii) All members of The Forum are entitled to speak at meetings and, at Public Meetings, all members of the public are entitled to speak. The chair of the meeting has the power to impose time limits on speeches.

(iv) All members of The Forum shall act in meetings in the best interests of The Forum and in line with the 'Nolan Principles' set out in 3. above. Members should not use their position to seek preferential treatment for themselves, relatives or members of their household. At any meeting, if a member could gain a personal pecuniary or non pecuniary advantage from the outcome of a decision of the meeting on any matter being considered by the meeting, the member must declare their interest (which may include membership of an organisation, ownership of land and property, ownership of a business etc), and not take part in the discussion or any vote on the matter in question. All such declarations of interest shall be recorded in the minutes of the meeting and be publicly available.

## 7. Finance.

(i) All income to The Forum is to be used to further the Purpose and Objectives of The Forum set out in section 2 of this Constitution and for no other purpose.

(ii) The Treasurer will keep proper account of the finances of The Forum and ensure that The Forum has a bank account in its own name. All cheques issued by The Forum need to be signed by two members of The Forum designated by The Forum for that purpose.

(iii) The Forum's accounts will be examined at least once a year by an independent person who is not a member of The Forum.

## 8. Background to the Definition of the Proposed Boundary Defined at Appendix 1.

(i) The Altrincham Forward Board established a Working Group to manage the process of establishing a Neighbourhood Forum including the definition of an initial boundary. That Group met with Council officers on several occasions to discuss boundary options and mechanisms to publicise the intention to prepare a Neighbourhood Plan. The intention to prepare a Business Neighbourhood Plan for Altrincham Town Centre was publicised in the local press and in public buildings and 60 applications were made by businesses, residents, people working in the town centre and other stakeholders. All were invited to a first meeting on the 19<sup>th</sup> November 2013 and all became members of the Shadow Forum. At that first meeting, discussions took place (inter alia) about the boundary and at the second meeting on the 18<sup>th</sup> December 2013 The Forum agreed 6 principles which should underpin the definition of the final proposed boundary. All these principles are embodied in this Constitution. The Forum also agreed to establish a revised Working Group which was charged with finalising the Constitution and the boundary. That Group met and agreed the Constitution on the 6<sup>th</sup> January 2014, for formal submission to the Council for Designation of The Forum as the appropriate body to prepare the Business Neighbourhood Plan for Altrincham Town Centre. At the time of approval of the Constitution, the total membership stood at 69, listed at Appendix 2.

(ii) The boundary illustrated at Appendix 1 will, once designated, represent the geographical extent of the Business Neighbourhood Plan to be prepared for Altrincham Town Centre.

(iii) The Forum recognises that as part of the public consultation to be carried out by Trafford Council on this proposed Constitution, including the proposed boundary, amendments to the Constitution and/or the proposed boundary may be put forward to the Council by members of the public. The Forum acknowledges that Trafford Council will give proper consideration to any such proposed amendments in its determination of The Forum's application for designation as the appropriate body to prepare the Business Neighbourhood Plan for Altrincham Town Centre, and may amend the Constitution and/or the boundary if it considers that to be appropriate. The Forum would wish to emphasise to the Council that in determining any amendments to the Constitution and/or the boundary, the importance of the plan area remaining 'predominantly business in nature' be borne in mind.

Date Adopted: 6<sup>th</sup> January, 2014

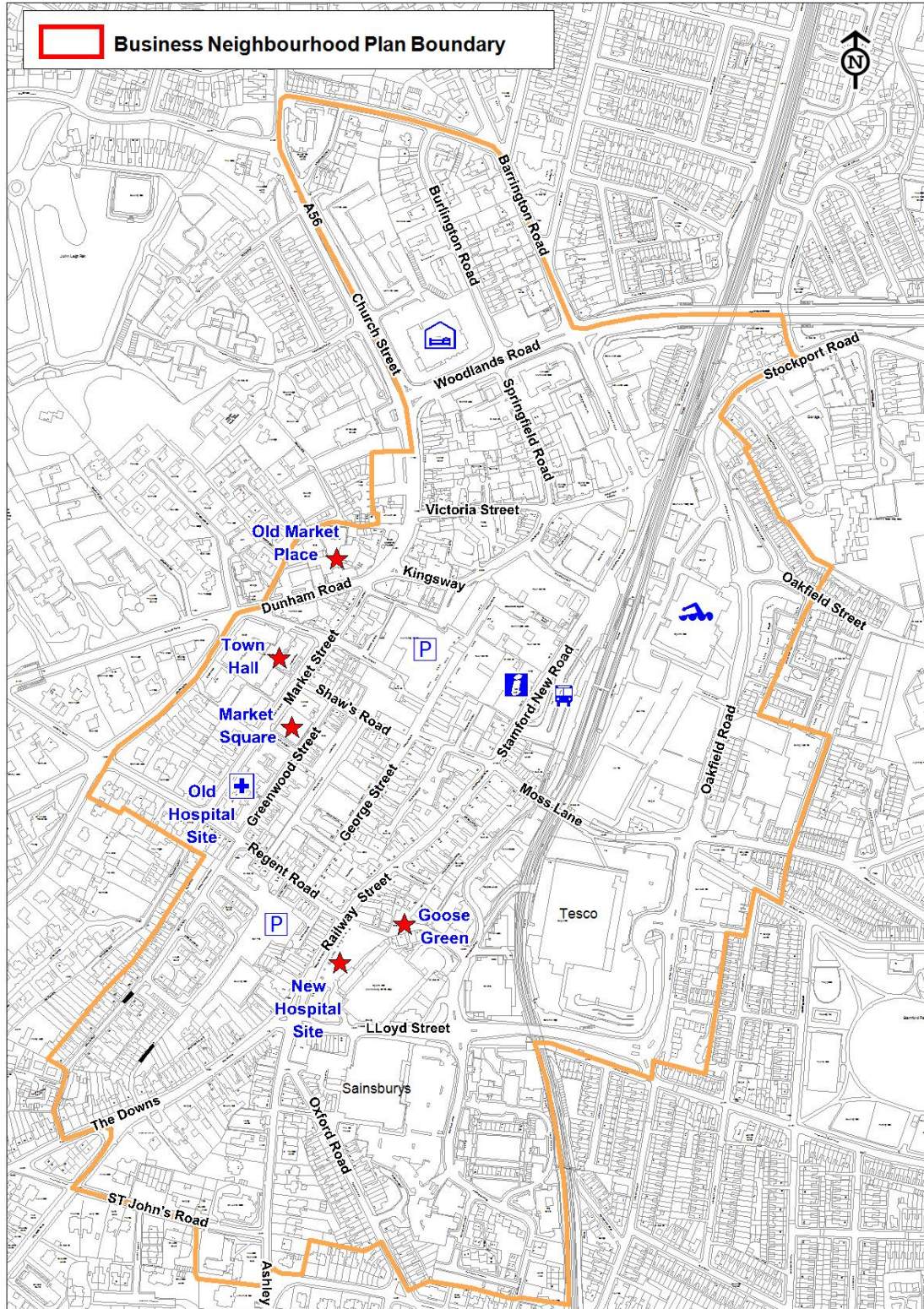
Signed:

Anthony Collier,

Chairman of The Forum.



# Appendix 1 – The Business Neighbourhood Plan Area



## Appendix 2 - Membership of the Forum

	Name	Organisation/Address	Summary of interests/resources
1	Jackie Campbell	Altrincham and Sale Chamber of Commerce/ Altrincham Forward	Altrincham and sale chamber of Commerce, has represented Business in Altrincham for over 100 years and remain a powerful and balanced force in the promotion of good business and an environment in which commerce can flourish. Moreover, we are a founder partner in Altrincham Forward and remain passionate about the sustainable future of Altrincham and those who invest in it.
2	Judie Collins	Altrincham and Bowden Civic Society/ Altrincham Forward	Chair of Altrincham Civic Society, Media Professional, connected with developers; Business; the public and voluntary sector.
3	Joan Scott	Trafford College/ Altrincham Forward	Assistance Principal at Trafford College and member of Altrincham Forward Board
4	Richard Peel	Merepark/ Altrincham Forward	We deliver training in the area, and can bring skills such as training, education, skills, community development/cohesion etc. former Superdrug, George Street/Central Way, Victoria House Victoria Street, Garden Place Victoria Street
5	Cllr Matthew Colledge (Elected Member)	Trafford Council/ Altrincham Forward	Leader, Trafford Council & Chair of Altrincham Forward
6	Mike Shields	Altrincham Forward	Current Board member of Altrincham Forward; Chair of Physical Workstream and Chair of the Neighbourhood Plan Working Group. Very happy to continue in the latter role if appointed to the Neighbourhood Forum. Career entirely spent in urban regeneration. 20 years as a CEO of a Metropolitan District (4 yrs), an Urban Development Corporation (11 yrs) and a Regional Development Agency (5 yrs). Also 7 years as a self-employed consultant.
7	Cllr Michael Hyman (Elected Member)	Trafford Council/ Altrincham Forward	As an elected representative of the people of Bowdon, many of my residents have both private and business interests in Altrincham and wish to see it succeed. As a member of the Shadow Neighbourhood Forum, I can best help to further their desires for Altrincham. Additionally, I want to see Altrincham thrive. I have experience of dealing with people and my own business background will also be helpful.
8	Anthony Collier	Chairman – Altrincham and Sale Chamber of Commerce/ Altrincham Forward	I am a main board member of Altrincham Forward, chairing the Finance workstream, as well as Chairman of The Chamber of Commerce who have a key role in the development of Altrincham. In addition I am Managing Director of a firm of Chartered Accountants and Tax/Business Advisers and have over 40 years of experience as a finance professional so can offer considerable financial expertise
9	Stephen Nicol	Regeneris Consulting/Altrincham Forward	Member of Altrincham Forward Board since 2011. MD of research based economic development consultancy. Can bring research skills and insights into how successful local economies and town centres operate. Former location of business was in town centre for 10 years. Resident of Hale and regular user of town centre
10	Cllr Alex Williams	Trafford Council	Elected member for Altrincham
11	Cllr Michael Young	Trafford Council	Elected member for Altrincham
12	Dr Karen Barclay,	Trafford Council	Elected member for Bowdon
13	Cllr Sean Brian Anstee	Trafford Council	Elected member for Bowdon
14	Cllr Alan Mitchell,	Trafford Council	Elected member for Hale Central
15	Cllr Patricia Young,	Trafford Council	Elected member for Hale Central
16	Cllr Christopher James Candish	Trafford Council	Elected member for Hale Central
17	Karen Wroe	Art with a Heart, Creative Surgery Normans Place	Art with a Heart is an Arts Centre for the Community in Altrincham and part of our mission is to contribute to the regeneration of Altrincham as well as delivering event driven exhibitions to the local community. Our



			guiding principles are Collaboration, Complementing and Creativity and we bring these skills and experience to the table. In addition we have been recognised by the Altrincham and Sale Chamber of Commerce in the Tourism and Leisure Business Award (runner up), received commendation from Towns Alive Award and organised the Art with a Heart Group entry for NW In Bloom of which we have been nominated to receive an award. Our heart is both in the Arts and Altrincham.
18	Barry Cooperman	The Belgian Bar	I have actively been involved in trading and living within the area for over twenty years and as such feel that I can certainly highlight issues that require urgent attention as well as assist in any positive initiatives that are put in place.
19	Phil Cornish	Taxassist Accountants, 35 Stamford new road	I was the finance director for 3 high street retailers before running my own accountancy business in Altrincham for the last 4 years. Just relocating into a shop front property on Stamford new road. Happy to provide input to the retail plans and can add a financial expertise.
20	Jacqueline Kinsella Hill	Citizens Advice Trafford	Computer skills negotiation advisory
21	Michael Brankin	WA14 2QD	Common Sense.
22	Lis Phelan		I am an Associate of Altrincham Forward and a member of its Physical Place Delivery work stream Between January 2012 and July 2013, I was responsible for Marketing & Communications for Altrincham Forward I am a local resident (Hale), am committed to improving Altrincham and have significant relevant experience in public service, marketing and regeneration. I can supply my CV for information if required
23	Neil Myerson	Myerson Solicitors, Regent Road Altrincham WA14 1RX	The law practise of Myerson, formerly Neil Myerson LLP, has operated from Regent Road Altrincham for more than 30 years, serving the people and businesses of the area I am a solicitor and I and the law practise will bring substantial legal and business acumen to the Forum I and my family own a number of properties on Regent Road, New Street, Normans Place and Market Street which are within the proposed boundary
24	Michael Armstrong	The Spanish Lace Company	I have two years plus experience, examining the potential impact of the Localism Act and Neighbourhood Planning in Altrincham. I have been monitoring the experiences of citizens taking the lead in various NP Forums around the country and the nature of the links/working relationships with their Local Authorities. I am fully conversant with the legal framework of NP and the complete steps and stages to the adoption point. I have completed two training and development workshops lead by members of the Royal Town Planning Institute - Planning Aid - (one 18 months ago and the latest update last week). I am a Committee Member of the Altrincham and Bowden Civic Society and I have completed presentations on NP to the members in readiness for action on Neighbourhood Planning. I have taken a lead role in Matt Colledge's precursor initiative to Altrincham Forward, which was focussed upon the regeneration and management of the Market. My principal interests and career strengths are in management, leadership, organisational change and development problems in a large and/or small enterprise.
25	Charles Howarth	Oxford Road	I am a keen photographer, and have had considerable dealings with the council which will help in the local residents' wishes being represented.
26	Charles Murray	Regional Property Solutions Ltd, 22 Grafton St	My company, Regional Property Solutions Ltd, a firm of chartered commercial property surveyors was set up in Altrincham town centre in 1999. My company deals primarily with office and industrial properties but we do deal with secondary retail properties, however we deal with very little prime high street retail.

27	Stewart Grant	Pozzoni LLP, Woodville House 2 Woodville Road Altrincham WA14 2 FH	As a Partner of Pozzoni, the largest independent firm of Architects in the North West, my interests lie in helping Altrincham get back onto its feet and reinventing itself following the severity of the recent economic downturn. I am interested in contributing to the creation of a robust and sustainable Neighbourhood Plan which gives clear direction and aspiration for the future development and revitalisation of this key Market town. As a Practice we have always had a close working relationship with Trafford Council and remain responsible for a significant number of projects and planning applications in the Borough across a diverse range of work sectors. I have been involved as an Associate Board Member of Altrincham Forward since July 2012, contributing to the initiatives of the Local Economy Working Group. More recently I have been representing the Local Economy Group on the Neighbourhood Plan Working Group.
28	Sarah Walmsley	Our Altrincham Fed & Watered Franchising Ltd & Fed & Watered Ltd	As a resident my property has been blighted for the last 9 years by planning applications for large developments which have failed to come to anything. I am effectively a prisoner in my home as I can no longer borrow money against the property or sell it. I am greatly concerned that the boundary on the plan takes in my property (and that of my neighbours) but no others on our road. It very much concerns me what type of developments are planned both in front of and behind my property as my amenities and financial circumstances have already both directly affected. As an employer myself, and someone who does a great deal to promote Altrincham businesses, I listen to and understand the difficulties encountered by new and existing businesses. Some of the voluntary work I do is designed to create and maintain a clean and pleasant commercial centre such as organising litter picks and removing graffiti and illegal fly-posting, and improving the environment by planting flowers. A well-kept town looks and feels more attractive to investors and visitors/shoppers. I am keen to help create and maintain the necessary amenities which help town centre businesses survive and thrive. Planning is an essential part of that. I have a broad skills base which includes PR, marketing, social media and website construction/maintenance. I also have a great deal of enthusiasm for all things Altrincham, and have been very successful in involving others in voluntary activities.
29	Rebecca Falvey		I live in Timperley which is within the Altrincham boundary and Altrincham is my nearest town centre for shopping and leisure. I also regularly use the Altrincham Interchange. I have worked for the past 5 years as community engagement officer for a national charity (based in their Greater Manchester office) and as such have experience of working with diverse groups of people involved in improving their local communities. I am skilled at identifying key issues and finding workable solutions which have the support of all stakeholders. I have also attended a training course on Neighbourhood Planning so am aware of the processes involved.
30	Laura Smith		Having grown up and lived in Altrincham for most of the last 25 years I've watched the town shift and change throughout different economic periods. In fact we live just outside your red line now! I own a successful Estate and Letting Agents in Manchester City Centre, and much of my experience will be transferable in helping Altrincham Forward. My partner and I spend most of our time and money in Altrincham, shopping quite religiously on the market and trying to support independent businesses in and around the town over the larger retailers. If there is anything I can offer to make the Town a more prosperous place then I'm up for it!! Thanks Laura

31	Matt Mather		<p>I will be brief... I am an Altrincham resident and have been now for a number of years although not natively from the area. The prosperity of the area is something that is very dear to me and I am very keen on developing a thriving local community as they are at the heart of every successful town. I have ideas about how Altrincham can achieve this and would welcome the opportunity to share them and become more actively involved in the local community. In my day job I am an internet technical design authority at a telco. My job requires me to have the skills to look at technical and commercial problems from other angles that are not always immediately apparent to others and come up with appropriate solutions. That aside I have the time, inclination and commitment to make a difference. I also care about the area I live in.</p>
32	Dave Newton	TfGM	<p>I am the Transport Strategy Director at Transport for Greater Manchester who are currently delivering the new Altrincham Interchange. I am currently involved with the Altrincham Forward Physical Workstream and also the Neighbourhood Plan Working Group. I am also a resident of Altrincham town centre (living just outside the Neighbourhood Plan boundary on Normans Place) and a regular user of the town centre and wish to contribute to further momentum to build on the recent improvements. For these reasons I believe that I can bring particular skills and expertise to help drive forward Altrincham Forward and the Neighbourhood Plan, alongside knowledge and a passion for the town centre as a local resident.</p>
33	Pat Lees	WA 14 4AN	<p>Am interested in provision of facilities for older people (live in 1 of 27 retirement flats occupied by people aged 65 - 90). Particular interest in re-development of old Hospital and market area with vision for the future, not living in the past! I have for the last 4 years wanted to see the Landlords working together and use the empty shops as Exhibition space. Once you create 'footfall' all sorts of interesting things can happen. Skills from working life and voluntary work: Successful retailer in Sale for 40 years. Ability to see the bigger picture catering for the needs of customers (we had 1,000 customers a day thru our shop). Extensive voluntary work - Youth Club work for 10-15 years. NW President Nat. Fed. of Retail Newsagents. Since retiring Chair of Trafford Community Health Council. Served on Hanover Housing Association Residents Council (national) for 3 year term, chairing the meeting for my last year. Joint Project Lead (with minister) Redesign Sale Ave Meth Church - £500,000. Currently member of the Public Reference Group for 'New Deal' for Trafford General Hospital. Used to being involved in situations where 'radical changes' are being implemented successfully.</p>
34	Adrian Beesley		<p>As a resident and business owner in Altrincham I am of course interested in the prosperity of the town, and the measures needed to return the town to its previous status as a town worth visiting. As someone who has managed to run a self-employed business for over 35 years I feel I have a level of experience, acumen and resourcefulness which should be relevant to this forum. I am also interested in changing the rather bizarre nature of the boundary criteria for membership of a business forum. At present anyone within the red line is eligible, whether they run a business or not. This includes people who work outside the area, the unemployed, the retired etc. It excludes people who live and run businesses in Altrincham but are outside the red line. Assuming that this forum will be pointless unless it can make decisions which involve finance and budgets, it seems rather odd to exclude businesses that could be affected from the decision making process.</p>

35	Sue Aldridge	President of the Altrincham & Sale chamber of commerce based on Regent Rd.	I have been. Corporate banker for the past /0 yrs I have my own finance business based in Altrincham and refer work to local business I am heavily involved in the local community
36	Nick Alderson	WA15 9QP	<p>I am a Chartered Surveyor and have been involved in urban regeneration for approximately 15 years: whilst working within the property department of Manchester City Council I requested secondment to Moss Side and Hulme Partnership (1998 - 2001) where I became project manager for the environmental and economic improvements to Princess Road, the principal southern gateway to the City. Leaving MCC to become a partner in a local planning consultancy (Higham &amp; Co 2001 - 2006) I advised a major house-builder on the opportunities presented by the emerging Pathfinder HMR Initiative which sought to bring private capital into areas challenged by structural economic change. As an Associate Director at Lambert Smith Hampton (2006 - 2009) I advised on land assembly / CPO issues in town centres (Warrington and Wakefield); however also acting for individuals and small businesses affected by large town centre regeneration schemes (Leeds Eastgate) I experienced first-hand the hardship and personal stress that blight can wreak. I was also an adviser to Trafford MBC and Trafford Housing Trust on three smaller regeneration projects. Following a short spell of redundancy as a result of the recession I joined the NWDA in 2009 as a Senior Development Manager for West Lancashire working with council officers from Blackpool, Preston, Lancaster and Skelmersdale. Following abolition of the RDAs I transferred to the Homes &amp; Communities Agency (2011) where I still work, having additional responsibilities in Cumbria and Ellesmere Port. My portfolio of work includes major strategic employment sites, a large greenfield housing development opportunity, redundant railway sidings and numerous historic NWDA grant contracts. Alongside my professional career, in 1999 - 2000 I took a Master degree in Urban Renewal from Liverpool John Moores University being awarded a distinction for my dissertation on the Private Sector Rental Market - the growth of this sector is now of course a central plank of government policy; I was honoured to serve on the Building &amp; Development Committee of the Greater Manchester Chamber of Commerce for a number of years and I continue to be interested in all regeneration issues - this has of course included my own town centre, Altrincham, where I have been a passive observer, but I now welcome the opportunity to be able to offer my own services and expertise to Altrincham Forward</p>
37	Edward Lister	Planit-ie Ltd 2 Back Grafton Street	<p>As a business owner and employer of 30 (mostly young) professionals in Altrincham in the field of Master planning, Urban Design and Landscape Architecture, I would like to help to improve the short, medium and long term environment and vitality of this once proud and prosperous town. We work on national and international projects and draw inspiration from both the places and people we meet day to day but also have an understanding of the social and physical layers that shape and from towns at a local level. Altrincham a special town with unique qualities and a growing force of community participation and stewardship. As both a business owner, resident of Bowdon and parent, I am confident that there is a bright and prosperous future for the town but to succeed, we must change perceptions and to do so we must engage and inform the community that will play out in its transformation.</p>

38	Paulina Lewis	WA14 2QQ	My company has commercial property within the boundary. I am a committee member of Altrincham & Bowdon Civic Society with responsibility for monitoring the Planning Applications which are published weekly. Having lived in Altrincham all my life, I know the town, past & present, well. During this time my husband and I have raised a family, which included long term fostering of two brothers. For many years we operated a string of petrol stations in Grt Manchester. Also we had a successful cafe in Altrincham. As a result of these experiences I have a variety of business skills.
39	Denise Laver	Altrincham Court Leet, Altrincham Town Hall Market Street, Altrincham Cheshire WA14 1PG	I have a great passion for Altrincham, being actually born in Altrincham, educated and grew up in the area. I am very proud of my roots. I am a teacher, I work with many organisations. I work with young people within in the community. I am a Duke of Edinburgh & Vinspired leader. I am a member of Altrincham Court Leet and have served in the post of Market Looker for Altrincham since 2001 This year I was installed as Provost of Altrincham I have many resources that I can draw on, heritage, languages, history, the arts, schools and environment I believe in Altrincham and moving it forward
40	Angela Stone	Albex Residential Property Management Ltd 14 Greenwood Street Altrincham WA14 1RZ	We have been operating as a successful small business in Altrincham town centre for a number of years and have good relationships with our business and residential neighbours in the town. We are also local residents living in the Altrincham ward. We use town centre businesses on a daily basis for both our clients and on a personal basis. We are keen to see the town centre develop and provide more of the services we need both as a business and personal users. As a residential property company our clients are all local residents in Altrincham, Bowdon and Hale who use the town on a regular basis and have a good understanding of what these town users like and dislike and what they would like to see in the future for Altrincham. We have experience of conservation area rules relevant to Trafford and experience of planning legislation, the planning process as well as management of listed buildings. We regularly work with the police, council departments as well as the local ward and executive councillors. In addition to being a director of Albex RPM Ltd I am a qualified accountant and work on a self-employed basis as an accountant, small business advisor and business management consultant. Clients have included retail, restaurants, bars, marketing and PR and service organisations. A number of my clients are Altrincham businesses.
41	John Wonnacott	Local Creation, Central Way, Altrincham	None provided.
42	Amy Sharpe	WA15 0LZ	None provided.
43	Robert Redford	Robert Redford Antiques, 48/50 New Street, Altrincham, WA142QS	I have lived and worked in the centre of Altrincham for over thirty years, and have owned two businesses, a corporate Guest House in Groby Road and an Antique Shop in New Street, located right on the boundary of the proposed Business Neighbourhood Area. My area knowledge is excellent and I have many Business contacts throughout the Altrincham area. For a number of years I was an active member of Altrincham Chamber of Commerce but resigned partly because of increased business commitments, but also because of disillusionment with the organisation. I am passionate about the potential of the Town and frustrated by the things that have happened to it which have contributed to its painful deterioration.
44	John Graham	Altrincham History Society (Sec) Parish of St Vincent's	St Vincent's is in the area, and many parishioners live within the area or on its immediate boundaries. Altrincham History Society has an obvious interest in the history of Altrincham and the buildings etc that

			relate to its heritage. This also means that the Society has a concern for any legacy for future generations. I am educated to MA level, and have been, engaged in education throughout my working life. I am just Secretary of AHS today, but in the recent part I have been Secretary of Altrincham Christians Together and Friends of Altrincham Town Hall, and also have been active in Fair Trade and with the National Trust. I can only bring an orderly mind, commitment and a computer.
45	B. Mark RAE	BMR Catering Altrincham Conservative Club. 24-30 Market Street, Altrincham. WA14 1PF	I'm a local business man, aware of the needs of both of my customer and more widely the membership of the Conservative Club. I am also a Freeman of Altrincham, an Alderman of Altrincham Court Leet and as such am very aware also of the historical background of our town.
46	Alex McCann	Altrincham HQ	Several of my long term clients are based in the Business Development Area and as a resident of 35+ years in Altrincham I care passionately about the town Resources - I have 5000+ local residents who listen to me every day on twitter and I can spread good news effectively and quickly to those people provided information is provided in a quick and timely manner
47	David Eastwood		I have been a local resident since 1975 when my wife and I returned to this area on my retirement from the Royal Air Force. I became a senior Administrative Officer for Trafford Borough Council then until I retired for health reasons in 1997. For many years I have been keenly interested in the need for local regeneration and have been active in many local regeneration schemes, including being a member of an Altrincham Forward Group with the Civic Society.
48	Gary Lowes	Business Doctors	I am from an architectural/construction background and have a passion to see Altrincham achieve its potential as a thriving town for businesses and residents. I have 30 years' experience in the construction industry including 12 years in senior management. I have experience of group work on 'change' projects in the commercial sector. I work as a consultant helping SME's. Being self-employed and have the flexibility to attend meetings and workshops. I have lived in Trafford since 1996 and currently live in Bowdon with my partner and daughter. I would be delighted to be involved in the future success of Altrincham.
49	Margaret Cohen	Altrincham and Bowdon Civic Society and Chair of Altrincham and Sale Co-operative Members Group	I was until 2008 a Director and latterly, Vice President of United Co-operatives which was at that time, a medium-sized business in the North West with a turnover of £2 billion when I retired. I am currently Chair of the Trustees of a charity in Salford. □
50	*Gilbert Tracy	WA14 2QQ	None provided.
51	Tom Minnikin	Forbes Dawson Station House Stamford New Road WA14 1EP	Our firm is based in the centre of Altrincham and we employ 12-15 people, all of whom use the town's services (Transport, shopping etc.) in one way or another. There are a number of other businesses in our building who I would look to represent. In my line of work as a tax adviser I have built up a lot of knowledge regarding issues faced by small businesses, particular in the property and construction industry which I think would be very relevant to the forum.
51	Nicholas Manterfield	Brookfield Financial Planning Moss House, Moss Ln, Altrincham WA15 8GZ	WE OWN MOSS HOUSE, WHICH IS WITHIN THE CATCHMENT AREA AND WILL BE TRADING FROM THIS BUILDING FROM JANUARY 2014. I WILL BE INTERESTED IN LEARNING MORE ABOUT WHAT IS INVOLVED IN THE FORUM AND HELPING OUT ANY WAY I CAN. BROOKFIELD FINANCIAL PLANNING ARE CHARTERTED FINANCIAL

			PLANNERS AND BUSINESS PLANNERS.
53	Emma Loat	WA14 1LA	I grew up in Altrincham. As a local resident I care about the revival and sustainability of Altrincham. I think this is an important perspective to bring the forum. I am a 1st class graduate in Geography and have worked for an environmental charity for five years since then I have worked in my family business in central Manchester (Forsyth Music Shop) for 11 years.
54	Adam Tracy	Groby Road	I live on Groby Road, close to the edge of the Business Neighbourhood Area and shop and eat regularly within Altrincham. I am a Location Planning Analyst for a major UK retailer and will be able to use my knowledge of high streets and towns across the UK to bring relevant ideas and examples of best practice.
55	Adam Collantine	Bentnck Road	I live just outside the boundary area on Bentnck Road (opposite St. Vincent de Paul Church). As a result, I clearly have a vested interest in the goings on within the centre of Altrincham going forward. I have 2 sons at St Ambrose College (who are 11 & 13) and we aim to spend our money locally wherever possible, and want to see Altrincham thrive again (as I remember it doing when I was a boy myself). I currently sit on 3 other committees/forums, 2 of them as Vice-Chairman, so I would like to think that I can bring experience of working at a committee level to the Altrincham Forward project. In terms of resources, I would consider myself very IT literate and would also consider myself to be an excellent communicator. I don't know whether it would be useful, but I am also a keen photographer with full access to photo editing software. Thanks Adam
56	Ken Norbury	Mott MacDonald Ltd, Spring Bank House, 33 Stamford Street, WA14 1ES	
57	Peter Noble	Altrincham Town Centre Partnership, Park Buildings Stamford Park Road ,WA15 9EN	
58	Stephen Robinson	MyBuro, 20 Market Street Altrincham Cheshire WA14 1PF	
59	Mary Hughes		Resident
60	Mr Leslie Cupitt	WA14 1HP	Resident and member of Civic Society
61	Graham Ellis	Clancy Consulting, 2 Dunham Road, Altrincham WA14 4NX	Divisional Director for Clancy Consulting and resident of the town.
62	Philippa Cameron	Alty Breeze	Alty Breeze organised fun & free women's bike rides in & around Altrincham, Cheshire and resident
63	Gareth Dentham	Roebuck Public House, Victoria Street, Altrincham WA14 1ET	Landlord of public house in the town centre
64	Ged Murray	Insure Risk, Atlantic Street WA14 5NQ	MD of Insure Risk, Altrincham
65	Jenny Ruff		Resident
66	Keith Oulton	Art with a Heart, Altrincham	Not-for-profit gallery and exhibition space in Altrincham
67	Ann Ford	Resident	



68	Roger Ford	Resident	
69	Anthony Robinson	Robinsons Jewellers WA14 1PF	

### Appendix 3 – Officials

Chair – Anthony Collier

Deputy Chair – Robert Redford

Treasurer – Sue Aldridge

Secretary – Town Centre Manager (to be reviewed on designation)

Appendix 4 – Working Group

Chair – Mike Shields CBE

Deputy Chair – Neil Myerson

Tony Collier

Jackie Campbell

Stewart Grant

Dave Newton

Joan Scott

Amy Sharpe

Councillor Michael Young

Karen Wroe

Leslie Cupitt

Paul Armstrong

Appendix 5 – The Six Principles Underpinning the Approach to Plan Preparation.

- (i) That a Business Neighbourhood Plan is required for Altrincham Centre.
- (ii) That for the plan to be designated a Business Neighbourhood Plan the area of the plan must be wholly or predominately Business in nature, as required by the Localism Act.
- (iii) That the plan should focus on defining the land allocations and planning policies needed to underpin the sustainable and dynamic future of the Town Centre and should not deal with other, non-town centre, issues.
- (iv) That in preparing the plan, it is essential to actively consult with the wider public, who look to the Town Centre to provide a range of services, including jobs, which they can access. The publicity associated with such consultation should encourage anyone who is interested to get involved in the consultation in the most appropriate way for them. During the plan preparation consultation stages no consultation boundary should be drawn which, if it were, could exclude anyone who wanted to get involved.
- (v) That the referendum for residents at the end of the process should embrace an area wider than the plan boundary, the definition of that area to be informed by data collected during the plan consultation process (i.e. data on home addresses of those participating).
- (vi) That the Forum should formally request the Independent Inspector to determine that a wider boundary, based on the evidence provided following the public consultation, be used for the purposes of the residents referendum.